
CABIN COUNSELOR JOB DESCRIPTION

The counselor's role is to nurture, interact, support and create a safe Jewish environment in which the campers will have a fun-filled, exciting camp experience. Counselors should foster and provide opportunities for skill building and age appropriate social interactions.

General Responsibilities:

- To identify and meet campers' needs
- Supervise all aspects of each camper's day
- To plan and deliver programs for chugim, individual cabins and all camp programs
- To function as a team with other camp staff
- To fulfill administrative duties

Specific Responsibilities:

- **Interaction with Children**
 - Get to know every camper well and respond to their individual needs
 - Work to assure a quality camp experience for every camper
 - Develop an appropriate counselor/camper relationship with every camper
 - Be a quality role model for children
 - Be able to encourage, support and set limits for children
 - Be aware and effectively address the group and social dynamics of campers
- **Basic Care**
 - Be safety conscious at all times
 - Make sure that every camper's basic needs are met
 - Be aware of the campers physical and emotional health
 - Maintain general cabin cleanliness
 - Teach children to develop good self-care and independent living skills
- **Program**
 - Develop and consistently deliver quality chugim throughout the entire camping season
 - With co-counselors, develop and consistently deliver quality, age appropriate cabin activities throughout the entire camping season
 - With program team, develop and consistently deliver quality evening programs throughout the entire camping season
 - Enthusiastically participate in all camp programs including: special events, services, chofesh, nikayon, and meal time prayers and songs
- **Administrative Duties**
 - Complete all required paper work (e.g. letters, reports) on time
 - Honor the Shmirah/nights in schedule. **One staff member from each cabin is required to remain in the cabin with the campers all night for four nights per week; the exceptions are Shabbat evenings or on all staff meeting and unit meeting nights.**
 - Monitor incoming and outgoing mail for each camper
 - Assure that each camper receives canteen

- **Staff Professionalism**

- Actively participate in all staff trainings & meetings
- Prepare for, accept feedback and constructively problem solve during supervision sessions
- Set a good example for campers and others including: cleanliness, punctuality, sharing clean-up and chores, sportsmanship and ruach
- Follow camp staff rules and regulations as it pertains to smoking, use of alcoholic beverages and drugs
- Encourage respect for personal property, camp equipment and facilities
- Maintain a proactive, positive attitude at all times
- Ask for help from appropriate staff when needed

This position description is not intended to be all-inclusive, but is intended to be a generalized guide of the job duties. Management may change the job responsibilities and job expectations based on business requirements.

This position is intended to comply with all known State and Federal regulations (includes accommodation evaluations.)

